



# **AGM**

**Sunday 19<sup>th</sup> July 2015**

**2.30pm**

Following the Summer Family Fun Day

Lexden Squash Club

Chitts Hill, Lexden

Colchester CO3 9ST

In accordance with the Essex Junior Squash Constitution the following shall apply:

- Not less than 14 days' written notice shall be given stating the business to be transacted. This will be clearly displayed on the EJS Website.
- A copy of the previous year's AGM Minutes or where they can be accessed.
- A list of vacant positions on the EJS Committee.
- A copy of the agenda of business to be transacted.
- Copies of the current Annual Report and Accounts shall be handed to Members at the meeting. The accounts shall have been independently audited at least one month before the date of the AGM. The Financial Year will end on 31 May each year.

Mandatory items for the agenda are will include:

- Approval of Minutes of previous AGM
- Annual Report (including functional activities) from the Chairman
- Adoption of Accounts for the preceding year
- Election of Essex Junior Squash Committee

Other Business' agenda items should reach the Secretary, in writing, at least 7 days before the meeting.

All nominations for elections to the Management Committee shall be proposed and seconded by a Member able to vote at an AGM, and should be made in writing to the Secretary seven days before the meeting.

Where there are vacant positions on the Management Committee, nominations for these may be accepted at the AGM.